

# Diocese of Lincoln

## Safe Environment Training Instructions

1. Go to <https://lincoln.CMGconnect.org>.<sup>†</sup>
2. Register for a new account, or login to your existing account.<sup>‡</sup>

### Required Trainings



#### A. Safe Environment Program - Charleston (English)

5 Years

Includes: Safe Haven - It's Up to You video training; Safe Haven questions; required Diocesan policy acknowledgement.

▶ Start Curriculum

3. Click "Start Curriculum" in "Safe Environment Program" under "Required Trainings".
4. Complete all sections of the program (approx. 1 hr 15 min).
5. Click the "Dashboard" tab to return to the main training area when you have completed the entire program.
6. Click "Download Certificate" under "Safe Environment Program" to save/print your certificate.
7. **YOU MUST EMAIL OR DELIVER YOUR CERTIFICATE TO YOUR COORDINATOR AS PROOF OF COMPLETION.**

**Coordinator Email Address: [Kristine-Placek@cdolinc.net](mailto:Kristine-Placek@cdolinc.net)**

- <sup>†</sup> The following browsers and minimum versions are recommended: Google Chrome 46, Mozilla Firefox 30, Apple Safari 9, Microsoft Edge 33, Internet Explorer 10, iOS Safari 9.
- <sup>‡</sup> If you previously completed driver training but cannot sign in or reset your password, contact the program administrator at [Seth-Odgaard@lincolndiocese.org](mailto:Seth-Odgaard@lincolndiocese.org) for your login credentials.

### HAVING PROBLEMS WITH THE WEBSITE?

Click the "Support" and "FAQ" buttons at the top of the page, or email [cmgconnect@catholicmutual.org](mailto:cmgconnect@catholicmutual.org).